

City Hall, City of Lodi  
Friday, April 7, 1922.

A special meeting of the Board of Trustees convened on the date above written for consideration of the appointment of a sanitary engineer, the members having been notified of such meeting in time form and manner as by law and ordinance required. The following members were in attendance: Trustees J. S. Montgomery, F.O.Hale, J. D. Crose, A. D. Hickok; Trustee Rich absent on account of illness.

Mr Clyde F. Smith appeared and his references being satisfactory both as to training and experience it was moved by Trustee Hickok, seconded by Trustee Crose that Mr Smith be employed by the City as Consulting Sanitary Engineer to design and construct a sewage disposal plant in accordance with the proposal made by him under date of April 3, 1922 as filed in the office of the City Clerk which proposal in words and figures is as follows:-

102 Civil Engineering Building  
Berkeley, California.

April 3, 1922.

Board of Trustees.  
Lodi, Calif.

Gentlemen:

As assistant engineer of the Bureau of Sanitary Engineering, California State Board of Health, I have become well acquainted with your sewage disposal problem and the suggested remedies. I feel therefore very well qualified to help you to solve this problem. On a separate sheet will be found a record of my education and experience.

If an engineer has not already been appointed, I should like to make application for the position of Consulting Sanitary Engineer of the City of Lodi.

My duties as Consulting Sanitary Engineer would be:

- (1) To review the whole problem and make definite recommendations as to the best solution, with estimate of cost.
- (2) To design and draw up specifications of plant finally agreed upon.
- (3) To have general supervision of construction of the plant.
- (4) To have general supervision of operation of the plant after construction.
- (5) To act as mediator between the city and possible complainants.
- (6) To confer with the Bureau of Sanitary Engineering as to their requirements and see that the plant as constructed meets these requirements.

My fee for this work would be \$25 a day and all expenses in the field, with a minimum of \$250 per month based on ten working days. The minimum is to be paid from the time the contract is signed until the plant is accepted by the city. All work over ten days per month to be paid for at the daily rate. A working day in the office is to be eight hours and in the field twenty-four hours or fractions thereof. For overhead charges, such as rent, stenographic work, supplies, etc., there would be an additional charge of \$50.00 per month.

It would be my intention to co-operate fully with the City Engineer and Superintendent of Public Works and all work possible would be performed by their departments. Such work as surveys inspection, etc. could be done better by them than by anyone else. However, if it is necessary for me to employ additional help, any expense incurred is to be paid by the City, plus 15%.

After the plant is built, the supervision of operation would not require as much time so that the minimum monthly charge would be materially reduced. This work would warrant a new contract, which can be determined upon at that time.

872 (minutes of Mar.7 - cont. being a recital of the proposal  
of Clyde F. Smith).

I firmly believe that under this arrangement, the City of Lodi will have its sewage disposal problems efficiently and economically solved and will have a treatment plant that will represent the latest practice in sewage disposal.

Respectfully submitted,

(Signed) Clyde F. Smith.

The purpose of the meeting being accomplished, the Board adjourned.